



# Far Western University

## Faculty of Management

Mahendranagar, Kanchanpur, Nepal

### MPhil/PhD Entrance Examination – 2023

## Information Booklet

Email: [dean.management@fwu.edu.np](mailto:dean.management@fwu.edu.np), Website: [www.facultymanagement.fwu.edu.np](http://www.facultymanagement.fwu.edu.np), Phone: 099 590011

### 1. Faculty of Management of Far Western University

Far Western University (FWU) was established in 2010 by the Act of Parliament as a government-funded university. To achieve the aim of the university, the Faculty of Management (FoM) is effortful in designing, and implementing new, professional, market-oriented, and research-based courses, and innovative learning pedagogies. FoM is the largest faculty of the university in terms of academic programs, number of students, and faculties. At present, FoM is running undergraduate programs (BBA, and BBS), graduate programs (MBA, MBM, and MBS), and research degree programs (MPhil, and PhD).

### 2. MPhil, and PhD Program in Management

The Master of Philosophy (MPhil) in Management of FWU is an advanced postgraduate degree. It aims at enabling students to think critically, and deeply about management as a field of study. It involves the systematic acquisition, and understanding of a substantial body of knowledge in a student's chosen academic disciplinary field or area of professional practice in business. The focus of the program is thus to produce research scholars, and professionals who would serve effectively in academia as well as in the corporate sector, and demonstrate specialist subject knowledge, and a high level of transferable skills, including consultancy, analytical, communication, and leadership skills.

Likewise, the Doctor of Philosophy (PhD) program has been designed to develop qualified scholars who will pursue distinguished careers in teaching, research, and consultancy. The purpose of PhD program is to groom promising young researchers to be innovative academic leaders, management practitioners, and thinkers in the field of management.

### 3. Admission Schedule for the Second Batch (2023)

After the successful running of the first batch of MPhil, MPhil Leading to PhD, and PhD Program, FoM is announcing the following admission schedule for the intake of 2023:

• Form Submission Deadline: February 09, 2023 (Magh 26, 2079)
• Entrance Examination: February 11, 2023 (Magh 28, 2079) at 11.00 AM
• Entrance Examination Centre: Central Department of Management, Mahendranagar, Kanchanpur
• Personal Interview: February 13-16, 2023 (Falgun 01-04, 2079)
• Result Publication: February 20, 2023 (Falgun 08, 2079)
• Admission: February 22-28, 2023 (Falgun 10-16, 2079)
• Course Induction: March 01-05, 2023 (Falgun 17-21, 2079)
• Classes Begin: March 09, 2023 (Falgun 25, 2079)

### 4. Eligibility

Applicants who have secured a grade of 3 on a 4-point scale or the equivalent grade or minimum second division marks in Master's degree in the relevant subject from any recognized university may apply for the admission to MPhil, and MPhil Leading to PhD (Coursework PhD) program.

Those applicants with MPhil degree in a relevant subject from any recognized university may apply for PhD directly.

### 5. Requirement of Documents

Applicants applying for MPhil, and PhD Programs will fulfill the following requirement of documents for the entrance test, and admissions to the program:

- Academic transcripts of undergraduate level, and onwards,
- Statement of Purpose (SoP) stating motivation for coming to FWU, enrolling in its MPhil/PhD Program, and career plans after completing the Program (500 words),
- Writing Sample (a research paper) of 1000-1500 words,
- Abstract of the MPhil Thesis (for PhD admission only),
- Bank voucher of entrance fees of Rs 3,000 in favor of:
  - Account holder's name: FWU FACULTY OF MANAGEMENT
  - Bank name: Nepal Bank Ltd., Mahendranagar Branch
  - Account Number: 15600107122299000001
- Two letters of recommendation (for PhD admission only) and
- Other research/publication related achievements

*Submission of a Personal Record File containing hard copies of all above-mentioned documents at the time of the Personal Interview is compulsory.*

### 6. Entrance Examination Module

#### 6.1 For MPhil/MPhil Leading to PhD Program

- **Subjective Written Test** (40 marks)  
The subjective written test for MPhil/MPhil Leading to PhD program includes (i) an essay-type question aimed at assessing the disciplinary scholarship of the student, (ii) a question on any issue of research, and (iii) a question trying to assess the creative, critical reasoning faculty of the applicant. The time allocated for the written test is 2.00 hours.
- **Personal Interview** (20 marks)
- **Evaluation of Statement of Purpose** (10 marks)
- **Evaluation of Writing Sample** (15 marks)
- **Educational qualification** (15 marks)

Educational qualification, and marks	Undergraduate	Graduate
Distinction or equivalent grade	5	10
First division or equivalent grade	4	8
Second division or equivalent grade	3	6
Third division	2	NA

#### 6.2 For PhD Program

- **Subjective Written Test** (40 marks)  
The subjective written test for PhD includes an essay-type question aimed at assessing the understanding, expressive power, and disciplinary scholarship of the student shaped around the applicant's SOP or the abstract of the MPhil thesis. The time allocated for the written test is 1½ hours.
- **Personal Interview** (20 marks)
- **Evaluation of Statement of Purpose** (10 marks)
- **Evaluation of Writing Sample** (15 marks)
- **Educational qualification** (15 marks)

Qualification, and marks	Undergraduate	Graduate
Distinction or equivalent grade	7.5	7.5
First division or equivalent grade	6.0	6.0
Second division or equivalent grade	4.5	4.5
Third division	3.0	NA

### 7. Result of Entrance Test, and Admission

Based on the merit of evaluation criteria, the result of MPhil/PhD entrance examination will be published by the Office of the Dean. The successful candidates must be enrolled paying the necessary fees within the deadline. Enrolled students will receive notifications of provisional admission from the Office of the Dean. Within one month of admission, students who have completed their graduate degree from a university other than FWU, must fill

up, and submit the university registration form (submission of migration certificate is mandatory for university registration).

### 8. Course Structure for MPhil/ MPhil Leading to PhD

The MPhil program is a three-semester course. The duration of the course is 18 months. The program is anchored by 6 required, rigorous, and integrated course modules with 18 credit hours that promote a general-management perspective, and provide a framework for the more function-specific seminar courses. The completion of MPhil (Terminating MPhil) degree requires the completion of the following courses of 30 credit hours (including dissertation):

Course Structure of MPhil/MPhil Leading to PhD Program	
Name of Course /Seminar	Credit hours
<b>Semester I</b>	
MGT 711: Contemporary Management Perspectives	3
MGT 712: Statistical Methods, and Data Analysis	3
MGT 713: Management Research Methodology	3
MGT 714: Academic Writing	3
<b>Semester II</b>	
MGT 720: Strategic Management	3
MGT 721: Economic Analysis for Business	3
<b>Specialization (Any ONE group)</b>	
<b>Finance Group:</b>	
MGT 722: Financial Theory, and Corporate Policy	3
MGT 723: Seminar in Finance	3
<b>Human Resource Management Group:</b>	
MGT 724: Contemporary Issues in Human Resources Management	3
MGT 725: Seminar in Human Resources Management	3
<b>Marketing Group:</b>	
MGT 726: Strategic Marketing Management	3
MGT 727: Seminar in Marketing	3
<b>Accounting Group:</b>	
MGT 728: Advanced Management Accounting	3
MGT 729: Seminar in Accounting	3
<b>Semester III</b>	
MGT 730: Dissertation	6

After the successful completion of the second semester, students are required to choose either terminate MPhil with an MPhil degree (follow step 11) or continue the PhD program (follow step 12).

### 9. Mode of Class, and Attendance Requirement

The classes of MPhil, and MPhil Leading to PhD (Coursework PhD) program will be conducted in Blended Mode. Physical classes will be conducted at the Central Department of Management or the University Central Office's Conference Hall. Online classes will be conducted via the university's authenticated MST. The required attendance for the coursework is 75%.

### 10. Evaluation System

The student shall be continuously evaluated for academic performance in a course through Continuous Internal Assessment (40%), and the End-Semester Examination (60%). A student's academic performance in a course module is evaluated in two phases: Internally by the concerned faculty member, and Externally by the Dean's Office through semester-end examinations. A student is required to pass the internal, and external evaluations independently.

The final grade is awarded on the basis of the student's consolidated performance in both internal, and external evaluations. The final evaluation of the course is carried out on a four-point grading system which is as follows:

Letter Grade	Grade Value	Marks
A	4.00	90 and above
A-	3.56	85 - 89
B+	3.36	80 - 84
B	3.16	75 - 79
B-	2.96	70 - 74
C+	2.76	65 - 69
C	2.56	60 - 64
INC		Below 60

### 11. Procedures for MPhil Degree (Terminating MPhil)

After the successful completion of the second semester, students choosing the MPhil Degree should follow the following steps:

Year	Semester	Required activities/procedures
First	I	<ul style="list-style-type: none"> <li>Complete the first-semester coursework (12 credits)</li> </ul>
	II	<ul style="list-style-type: none"> <li>Complete the second-semester coursework (12 credits)</li> </ul>
Second	III	<ul style="list-style-type: none"> <li>Write the dissertation proposal, and defend it</li> <li>Conduct the proposed research work</li> <li>Write dissertation</li> <li>Defend the viva voce examination</li> </ul>

### 12. Procedures for MPhil Leading to PhD

After the successful completion of the second semester of the coursework, students choosing the PhD Degree should follow the following research process:

Year	Semester	Required activities/procedures
First	I	<ul style="list-style-type: none"> <li>Complete the first-semester coursework (12 credits)</li> </ul>
	II	<ul style="list-style-type: none"> <li>Complete the second-semester coursework (12 credits)</li> </ul>
Second	III	<ul style="list-style-type: none"> <li>Write a one-pager concept note</li> <li>Prepare the reading list, and select reading materials</li> <li>Annotate all the selected materials in the reading list and</li> <li>Take the comprehensive test</li> <li>Successful candidates are permanently registered in the PhD program, and an advisor, and a co-advisor are assigned for each student</li> </ul>
	IV	<ul style="list-style-type: none"> <li>Write a synthesis paper, seminar paper, and proposal, and defend them</li> <li>Publish at least one research article in a peer-reviewed journal.</li> <li>Presentation of the synthesis paper, seminar paper, and the proposal to Research Committee</li> <li>Approval of proposal by the Research Committee</li> </ul>
Third year and onward		<ul style="list-style-type: none"> <li>Continue dissertation writing, and publish their first research paper based on their synthesis, and seminar papers.</li> <li>By the end of the third year, publish the second article in a peer-reviewed journal.</li> </ul>
		<ul style="list-style-type: none"> <li>The process of submission of the dissertation may start from the end of the third year from the beginning of the work</li> <li>Primarily, the evaluation of the dissertation will be done by experts appointed by the Dean (Research Committee)</li> <li>Students will be asked to make corrections, and finally the viva voce will take place at the Dean's office in the presence of the Research Committee, Doctoral Committee, and outside experts/evaluators</li> <li>Successful candidates will then be awarded the doctoral degree</li> </ul>

### 13. Procedures for Direct PhD

A doctoral candidate of Far Western University is required to follow the following key steps during the research process:

Year	Semester	Required activities/procedures
First	I	<ul style="list-style-type: none"> <li>Write a one-pager concept note,</li> <li>Prepare the reading list selecting materials pertinent to the study,</li> <li>Annotate all the selected materials in the reading list and</li> <li>Take the comprehensive test.</li> </ul>
	II	<ul style="list-style-type: none"> <li>Successful candidates are permanently registered in the PhD program, and an advisor, and a co-advisor are assigned for each student.</li> <li>Write a synthesis paper, seminar paper, and proposal, and defend them.</li> <li>Publish at least one research article which can be based on the review or the seminar paper.</li> <li>Presentation of the synthesis paper, seminar paper, and the proposal to Research Committee.</li> </ul>
Second	III	<ul style="list-style-type: none"> <li>Continue writing the dissertation under the guidance of the advisor.</li> <li>Publish the first research article in a peer-reviewed journal.</li> </ul>
	IV	<ul style="list-style-type: none"> <li>Continue writing the dissertation under the guidance of the advisor.</li> <li>Publish the second research article in a peer-reviewed journal.</li> </ul>
Third year and onward		<ul style="list-style-type: none"> <li>Continue writing the dissertation under the guidance of the advisor.</li> <li>The dissertation submission process may start from the end of the third year from the beginning of the work.</li> <li>Evaluation of the submitted dissertation by experts</li> <li>Necessary correction in the dissertation, and the viva voce evaluation by the Dean's office in the presence of the Research Committee, Doctoral Committee, and outside experts/evaluators.</li> <li>Award of the doctoral degree to successful candidates.</li> </ul>